



## SINGAPORE PUBLIC SERVICE JOB APPLICATION FORM

You may attach additional pages if necessary.

(A) POSTS(S) APPLIED FOR (in order of preference)	Ministry:			
1. 2.				
3.				
Are you prepared to consider posts other than those you have listed above?   Yes No				
[ <del></del>				
(B) PERSONAL PARTICULARS				
Full name in NRIC/Passport:	ID Type: NRIC (Pink) NRIC (Blue) Passport			
(Underline surname)	ID Number:			
Present Citizenship:	Permanent Resident:			
Singapore	☐ Singapore			
Others – Country:	☐ Others – Country:			
Held since:	Since:			
Heid Silice.	Since.			
Previous Citizenship (if any):				
Email address:	Contact number (with country code): ( )			
Last drawn/Current gross salary:	Expected gross salary:			
Monthly (S\$):	Monthly (S\$):			
Annual (S\$):	Annual (S\$):			
Earliest date of starting work if offered the job (e.g. immediately, within one month):				
(C) ADDITIONAL DETAILS				
What are your career aspirations and why do you want to join the Public Service?				

(D) WORK EXPERIENCE/SCHOOL ATTACHMENT/INTERNSHIP	
Name of Organisation:	Date Joined:
Designation:	Date Left:
Brief Description of Job Duties & Major Achievements (to include type of employment, e	e.g. permanent/contract/casual):
Name of Organisation:	Date Joined:
Designation:	Date Left:
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Name of Organisation:	Date Joined:
Designation:	Date Left:
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Name of Organisation:	Date Joined:
Designation:	Date Left:
Brief Description of Job Duties & Major Achievements (to include type of employment, e	e.g. permanent/contract/casual):

(E) ACADEMIC QUALIFICATION (TERTI	ARY) If you wis	h to highlight subjects that are relevant to the job,	please provide details.	
Qualification Level:		Certificate Type/Expected Certific	cate Type:	
Course structure:				
☐ On campus ☐ External corresponden	ce	Year Obtained/Expected Year of G	iraduation:	
Duration of course: year(s) month(s	s)			
Institution Attended:		Institution Issuing the Qualification	on (if different from	
		Institution Attended):		
Country of Study:		Country of Institution Issuing the Qualification:		
Subject	Grade	Subject	Grade	
(F) ACADEMIC QUALIFICATION (NON-T details.	ERTIARY) If	ou wish to highlight subjects that are relevant to th	ne job, please provide	
Qualification Level:		Certificate Type/Expected Certific	ate Type:	
Course structure:				
☐ On campus ☐ External correspondent	ce	Year Obtained/Expected Year of G	raduation:	
Duration of course: year(s) month(s		, .		
Institution Attended:	,	Country of Study:		
Subject	Grade	Subject	Grade	
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(H) CHARACTER REFEREES Please provide particulars of two persons who are not related to you. They should be responsible who know you well with regard to your character and work performance. The Ministry may contact the referees stated.  Referee 1  Referee 2  Full name  Relationship  Company Name, Designation  Years Known  Email Address  Contact number  (I) OTHER INFORMATION The following questions may be discussed during the interview.  1. Do you have any existing medical condition, physical impairment or substance dependence (i.e. dependence on alcohol, drugs, etc, excluding prescription by a certified medical professional)?  2. Do you have existing criminal record(s) in Singapore or overseas (excluding parking offences or spent records)?  3. Have you been charged with any offence in a court of law in Singapore or in any other country for which the outcome is pending (excluding parking offences)?  4. Are you currently under police investigations in Singapore or overseas?  5. Are you an undischarged bankrupt or do you have any outstanding unsecured debts?	Name of Societies/Clubs/Asso	ociations (in full)	<b>Date Joined</b>	Position Held	
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4. Are you currently under police investigations in Singapore or overseas?  5. Are you an undischarged bankrupt or do you have any outstanding unsecured debts?					∐ Ye:
5. Are you an undischarged bankrupt or do you have any outstanding unsecured debts?	<u> </u>			-	Ye:
					No Yes
F	5. Are you an undischarged b	ankrupt or do you	nave any outstand	ing unsecured debts?	☐ No
6. Do you have intention to apply for foreign citizenship/permanent residence within the next one year?	☐ Yes				
7. Have you broken any bond, left an employer without serving your period of moral	<u> </u>	ond. left an emn	lover without serv	ving your period of moral	
obligatory service or are currently serving any bond or moral obligatory service (e.g. bonds	-	urrently serving a	ny bond or moral ob	oligatory service (e.g. bonds	☐ Ye
associated with scholarships or obligatory service related to training awards or no-pay leave, etc)?		ips or obligatory	service related to	training awards or no-pay	■ No
If you answered "Yes" to any of the questions, please provide details:	associated with scholarsh	po or oznigator,			
	associated with scholarsh leave, etc)?		olease provide detail	ls:	

1	(1)	DECLARATION	ı
N		<i>I</i> DECEMBALION	ı

- (1) I hereby give my consent to the relevant Government agencies to:
  - (a) Obtain and verify information from or with any source (including third parties) as may be deemed appropriate by the relevant Government agency for the purposes of assessing my application for employment.
  - (b) Share my personal data set out in this application form with other Government agencies for the purposes of recruitment and review of recruitment practices and for it to be also used as part of de-identified and aggregated data for reporting purposes.
- (2) I declare that all the information given by me in this application for employment and any additional documents attached hereto are true to the best of my knowledge and that I have not wilfully suppressed any material fact. I accept that if any of the information given by me in this application is in any way false or incorrect, my application may be rejected, any offer of employment may be withdrawn or my employment with the Service may be terminated summarily or I may be dismissed from the Service.

By signing below, I hereby certify that I have read and understood all of the clauses above and that I agree to all of them.

Signature of Applicant:	Date:	

## Note:

The following sections are <u>optional</u>. Ministries may include the following sections in the Civil Service Job Application Form.

CURRENT P	ROFESSION	AL REGISTRATION	ı		
Year of Re	gistration		Professional Board		
LANGUAGE	PROFICIEN	ICY			
	Language/	Dialect	Proficienc	су	
			☐ Written & Spoken	Spoken Only	•
			☐ Written & Spoken	☐ Spoken Only	,
			☐ Written & Spoken	Spoken Only	,
	TIFICATION				
	tificate Obta				
Institution	Issuing the (	Qualification:	Country of Institution Is	ssuing the Quai	ification:
Overall Gra	Overall Grade: Year Obtained:				
AWARDS &	PRIZES				
Year			Description		
ACADEMIC	SCHOLARSH	IIPS & BURSARIES			
Date	Date	Sponsoring	Name of Scholarships/Bursaries	Bonded	Bonded
From	То	Organisation		From (year)	To (year)
CCA/SPORT	<b>TS</b> (Please enter	only major/key activities)			
Date From	Date To		CCA/Sports (Please indicate position held or level	of participation)	
				,	
	1	1			

## Note:

The following sections are  $\underline{\text{mandatory}}$ . Ministries should only request  $\underline{\text{shortlisted}}$  candidates to complete the following sections.

PERSONAL PARTICULARS			
Title:   Dr Mr Mrs Ms Miss Mdm			
Name:			
Gender: Male Female	Date of birth (YYYY/MM/DD): / /		
Marital status:	Country of birth:		
☐ Single ☐ Married	Race:		
☐ Divorced ☐ Widowed			
Religion:	Place of worship:		
Denomination:			
RESIDENTIAL ADDRESS			
Blk / House number: Floor number:	Unit number:		
Street name:			
Building name:			
Postal code:			
Correspondence Address outside Singapore (if applicable):			